

## Pleasantville City Council Meeting

February 20, 2017 at 5:30pm

Mayor Moore opened the regular meeting with council members Pam Bull, Aaron Hurt, John Franey and Steve Marsh present. Jordan Van Ness was absent.

Council member Bull informed the council the new website is up and running.

The council discussed the employee comp time hours. It was suggested to put a cap on the number of hours that can be accrued. They would like an update at the next council meeting.

Motion by Marsh, seconded by Hurt to approve the consent agenda as follows; approval of previous council meeting minutes, approval of January 2017 financial reports, approval of water consumption report for January 2017, approval of water shut off list, approval of employee comp time, approval of Police Report, approval of Class C Liquor license for Pleasantville Golf and Country Club and approval of the following bills: All voting in favor, motion carried.

VENDOR	REFERENCE	AMOUNT	VENDOR	REFERENCE	AMOUNT
ACCUJET LLC	CLEAN/TELEVISION SW LINES	3,021.26	MEDIACOM	TELECOMMUNICATION	486.11
APWA	CONFERENCE	200	MENARDS DES MOINES	PW/CH SUPPLIES	112.53
BAYCOM	PD SUPPLIES	99	MENARDS DES MOINES	PARK/CITY HALL EQUIP	618.73
STUYVESANT & BENTON	LEGAL	513.33	BENNETT SANITATION	QTR GARBAGE SVC	216
BOBS CUSTOM TROPHIES	WRESTLING MEDALS	1,294.30	BENNETT SANITATION	TRASH STICKERS	44
SHAWN BREAZEALE	REIMB-PART FOR POLARIS	36.49	METERING & TECHNOLOGY	METERS	2,712.45
BROWN SANITATION	RECYCLING	810	MID AMERICAN ENERGY	UTILITIES	4,590.40
CANON FINANCIAL	COPY MACH	110.95	MIDWEST OFFICE	COPY MACHINE	57.13
CAPITAL ONE BANK	EPIC SPORTS	68.53	MUNICIPAL SUPPLY INC	DEETER FRAME	129
CASEY'S	FUEL	601.3	NATHAN LANGFORD	REFUND V-BALL	30
CHRIS FLAWS	REF	150	NORTHCOTE MEATS INC.	CONCESSIONS	438.2
COLONIAL LIFE	COLONIAL PRETAX	189.82	OSKALOOSA HERALD	PUBLICATIONS	329.29
COLONIAL LIFE	COLONIAL AFTER	189.82	PAUL GASPAROVICH	CELL STIPEND	20
COWDEN SANITATION	TRASH STICKERS	72	TREASURER-STATE OF IA	STATE TAXES	1,129.00
DAN RULE	CELL STIPEND	20	TREASURER-STATE OF IA	STATE TAXES	1,158.00
DATA TECHNOLOGIES, INC.	W2/1099 PKG	110.54	PELLA COOP ELECTRIC	UTILITIES	1,251.00
DEARBORN NATIONAL	INS	234.3	PEOPLES BANK	DEPOSIT SLIPS	33.77
EFTPS	FED/FICA TAX	3,631.21	PITNEY BOWES INC	POSTAGE	250.9
EFTPS	FED/FICA TAX	3,699.57	POSTMASTER		186.66
EFTPS	FED/FICA TAX	3,595.64	QUILL CORPORATION	OFFICE SUPPLIES	240.12
FARM & HOME	PARKS/SHOP SUPPLIES	154.57	REG RUEDA	REPLACE HARD DRIVE	200
FORBES OFFICE SOLUTIONS	CITY HALL	2,548.98	IOWA RURAL WATER ASSOC	WATER/WW CONF	350
PLEASANTVILLE GROCERY	CONCESSION SUPPLIES	53.68	SAFE BUILDING	BLDG/ELECTRIC PERMIT	1,028.72
HACH	CHLORINE	103.97	SAM TINKHAM	REF	125
HARVEY ELECTRIC	BY PASS LIGHT	255.2	SCHNEIDER GRAPHICS, INC	LL SIGNS	412.83
HARVEY ELECTRIC	CITY HALL	143.08	SIMMERING-CORY, INC	CONTRACT	6,000.00
HAWKINS INC	CHLORINE	463.32	SMITH FERTILIZER & GRAIN	BEET/STREETS	560.88
HOUSE TO HOUSE	CLEANING POLICE/MUNI	405	SNYDER AND ASSOCIATES	JASPER WATER MAIN	12,164.00
MARION CO HUMANE SOC	CONTRACT	141	STAR EQUIPMENT, LTD	WA PUMP SUPPLIES	38.25
IAMU	WATER CONFERENCE	470	STETSON BUILDING PROD	ASPHALT REPAIR	116.7
IAMU	MEMBER DUES	632.84	TRISH MURPHY	DEPOSIT REFUND	25
IA DEPT OF PUBLIC SAFETY	IA ON-LINE SYSTEM	150	US AUTOFORCE	TIRES	531.2
ILEA	MMPI	140	U S CELLULAR	CELL PHONES	237.82
IOWA ONE CALL	LOCATE NOTICES	18.9	VERIZON	PD COMMUNICATIONS	40.01

IPERS	IPERS	4,120.21	VERIZON	PD COMMUNICATIONS	40.03
IPERS	PROTECTED IPERS	4,171.37	DENNY VRBAN TRUCKING WAGNER & MILLER PLUMBING	HAUL SALT	376.88
JAMES FLAWS	REF BASKETBALL TOURN	210	WELLMARK BL CR/BL SH	CITY HALL	106.95
JAMES FLAWS	REF	275	WELLMARK BL CR/BL SH	INS	4,066.58
JEREMY FLAWS	REF	225	WELLMARK BL CR/BL SH	INSURANCE	4,066.58
JIM FLAWS	REF	150	WEX BANK	PD FUEL	368.09
JOSH FLAWS	REF BASKETBALL TOURN	210	WEX BANK	PD FUEL	375.37
JOSH FLAWS	REF	175	WRESTLING ALUMNI ASSOCIATION	WRESTLING TOURNAMENT	3,033.38
KEYSTONE LABORATORIES	WW TESTING	316	**** PAID TOTAL ****		82,487.44
			**** REPORT TOTAL		
MCCORKLE HARDWARE	SUPPLIES	8.7	****		82,487.44

Revenue received during month of January 2017: General Fund \$5,549.77; Memorial Hall \$735.31; Recreation \$2,388.81; Road Use Tax \$18,935.13; Local Option Sales Tax \$14,559.85; Debt Service \$274.88; Water \$23,390.18; Sewer \$35,165.12; Construction WWTP \$21,730.00; Sewer Sinking \$5,935.51.

**New Business:** The Mayor and Council review the site plan from Peoples Bank. Engineer, Nate Carhoff, explained that Planning and Zoning Commission met and approved the site plan contingent upon Carhoff's review and comments listed on the site plan check list. Peoples Bank is addressing the issues that are listed on the checklist. Carhoff recommends the council approve the site plan contingent upon those items being addressed. These items are listed in the Resolution provided. Motion by Bull, seconded by Marsh to approve Resolution 17-06, approving the site plan for Peoples Bank, buffer and recreational trail easement, sanitary sewer easement, water main easement and petition and waiver for Peoples Bank. Bull aye, Hurt aye, Marsh aye, Franey abstained. Motion carried.

Mrstik explained that while working on the CIP plan he would like to form a committee with the Chamber and citizens to see what they feel is needed in the city. Mrstik asked the council if they knew any individuals that may be interested to contact him. He informed them that he will keep the council updated in the upcoming council meetings.

Motion by Marsh, seconded by Hurt to set the public hearing date for the FY 2018 budget for March 6<sup>th</sup> at 5:30pm. All voting in favor motion carried.

Carhoff explained to the council that the Planning and Zoning Committee has discussed and recommends changing Chapter 165 regarding accessory buildings. This change would allow larger accessory buildings if the individual has a larger lot. The last 4 that have been reviewed by the Board of Adjustment Committee have been granted a variance. Carhoff explained that the council would have to have a public hearing prior to changing the ordinance because it is a zoning ordinance. Motion by Hurt, seconded by Marsh to approve Resolution 17-07, setting a public hearing for amendments to Chapter 165 on March 20<sup>th</sup> at 5:30pm. All voting in favor motion carried.

Carhoff talked to the council about Chapter 166 and recommended some changes to the site plan requirements and the lighting standards. He wanted to talk to the council about the changes and will provide an ordinance for their review at the next council meeting.

Mrstik explained that he had a meeting with a grant writer, she has a lot of experience writing grants. She is at a 95% success rate. When grants become available she will put together a scope and fee for the council for approval to write the grant. Motion by Marsh, seconded by Franey to approve Municipal Connections for grant writing at \$65 per hour and allow city staff to approve a scope and fee up to \$300. All voting in favor motion carried.

Mrstik provided the council with a quote for a camera for the patrol car. This camera is a car camera and a body camera. He explained that he has submitted for GTSB funding and was approved for it. Motion by Hurt, seconded by Bull to approve the WatchGuard quote for \$6240 for a police camera. All voting in favor motion carried.

Carhoff explained there is a Wellmark grant that the city can apply for. This grant is a matching fund grant. There is one small grant that the city would have to fund half of the amount what would be approved and the larger one the city would have to match it dollar for dollar. She is at a 95% success rate. The council would like a scope and fee for the next council meeting.

Motion by Hurt, seconded by Franey to approve the Gold Membership for \$350. All voting in favor motion carried.

Old Business: Motion by Marsh, seconded by Hurt to approve the sealed bid in the amount of \$679.99 for the city truck. All voting in favor motion carried.

The mayor and council discussed the mayor appointments and they would like to have changes made for approval for the next council meeting.

Carhoff talked to the council about the storm water plan. The committee met a couple weeks ago to go over the plan. The plan is going to be part of the comp plan. It's also been proposed to add a storm water utility to manage and help pay for the maintenance. He recommended the council think about it and let him know of any additions or recommendations they would have for the plan. The committee is going to meet again in couple weeks.

As part of the storm water plan Carhoff provided sample ordinances for the storm water utility. The council discussed contacting surrounding towns to see what their storm water utility fees are before deciding.

The council reviewed and discussed the contract with Snyder & Associates for a storm water study. This will take about 12 weeks to complete. Motion by Franey, seconded by Marsh to approve the contract with Snyder & Associates for the storm water study in the amount of \$29,600 to be paid from the local option sales tax fund. All voting in favor motion carried.

Carhoff explained to the council that they looked at the drainage issue in the 200 block of Monroe. He recommends installation of additional storm sewer. There is a system at the corner of Jackson and Columbus that can be tied into. This is something that the city staff could possibly do, but the council was provided a cost estimate if it was contracted out in the amount of \$17,600. Carhoff explained that this could be added in to the storm water plan. The south side of the street has the same issues. The council also discussed paving the street and putting in curb and gutter. Donna Van Haalen talked to the council about her storm water issues, she asked about the process for curb and gutter and asked about a time frame. Carhoff explained there is a design process and public hearings, if the council did decide to do this the earliest we could break ground would be next year. She also asked about seeding the right-of-way, Breazeale informed her that he would have the area seeded next week. Carhoff and Breazeale will check into the issues on the south side of the street and he will update his letter to the council with recommendations on how to resolve the issue.

Carhoff informed the council that he and Breazeale looked at all the downtown curbs. He explained that the area around Smokey Row is not draining and they would put that area as priority 1. Priority 2 would be around the bank and city hall. He explained that there is additional work that needs to be done on the corners to make the sidewalks handicap accessible. The council discussed the funding for this project, the funding would need to come from the road use tax fund, they discussed assessing the streets to see what would need to be done for seal coating this year before approving this project.

Benton explained that we are waiting for the guardians to sign the papers the paper work for land acquisition at 502 Jefferson St. after that it will go in front of a judge. We should know by the regular March city council meeting.

Mrstik explained that he and Franey have met with a bonding attorney about TIF for land development and the meeting went very well. There is a developer interested in some land and hoping to get started this year.

Carhoff explained that they had another CIP meeting and it went well and a lot of things were addressed, he would like to have another meeting before the March council meeting. The council also discussed the comp plan, they would like it do be updated also.

Mrstik explained to the council that he asked Carhoff to consider other funding options for Jasper Street and try to reduce the cost. Snyder has cut off phase 5 of the project which has cut the cost of the project. The plan to fund this project is with special assessments and GO Bonding or Local Option Sales Tax money. Mrstik has asked Carhoff to put together a scope and fee to start doing the survey and design and possible bid letting this December. It would take about 2 years to complete this project. This will be provided at the next council meeting.

The bid letting for the WWTP is scheduled for April and at the April council meeting the council will approve the plan specs and contract. Construction will most likely begin in May. The plant will be in operation November 2018.

Carhoff explained the survey has been completed for Shadle park. He would like to have a meeting with the committee members in March to finalize the project plan.

Motion by Franey, seconded by Hurt to adjourn the meeting. All voting in favor motion carried.

Bill Moore  
Mayor Bill Moore

Sharon Spaur  
Attest: Sharon Spaur, Deputy Clerk

