

Pleasantville City Council Meeting

November 20, 2017 at 5:30pm

Mayor Bill Moore opened the public hearing regarding the progress on the WWTP improvements with council members Pam Bull, Aaron Hurt, John Franey, Steve Marsh and Jordan Van Ness present. Mayor Moore announced this public hearing is being held to update residents on the City's Wastewater Plant Improvements Project. This project is funded in part by a Community Development Block Grant and DNR/SRF Funds. The need for and goals of the project have not changed since the CDBG application was submitted to the State of Iowa in the fall of 2014. Woodruff Construction is the contractor for the work on the project. Work on the project is approximately 20% complete. The grant is scheduled to close-out July 31, 2018. To date, \$96,097 in CDBG funds have been requested and \$624,817 in matching funds have been expended. Mayor Moore asked if there are any oral or written comments. With no oral or written comments council member Hurt made a motion to close the public hearing. Seconded by Franey, all voting in favor motion carried.

Mayor Bill Moore opened the regular meeting with council members Pam Bull, Aaron Hurt, John Franey, Steve Marsh and Jordan Van Ness present.

Mayor Moore stated the Chamber done a good job on the lights at the park.

Council member Hurt asked if the city had salt for the winter months. Public Works Director, Shawn Breazeale, informed the council that the city has the salt needed for the winter months.

Council member Van Ness stated the new curb in front of city hall looks good and TK Concrete done a good job.

Council member Franey explained that he feels the parking spaces downtown are narrow. Carhoff explained there are SUDAS standards for parking spaces and he would send that information to Breazeale.

Parks and Rec Director, Jordan Flaws, explained to the council that the winter sports are underway. The Pleasantville wrestling tournament is scheduled for Jan. 13, 2018.

Breazeale explained to the council that public works is losing an employee. Craig Feagins has taken a different job and his last day is Dec. 1st.

Motion by Marsh, seconded by Hurt to approve the consent agenda as follows; approval of previous council meeting minutes, approval of October 2017 financial reports, approval of water consumption report for October 2017, approval of water shut off list, approval of employee comp time, approval of Police Report and approval of the following bills: All voting in favor, motion carried.

VENDOR	REFERENCE	AMOUNT	VENDOR	REFERENCE	AMOUNT
A TEAM APPAREL	BASKETBALL JERSEYS	860.45	KEYSTONE LABORATORIES INC	WA SAMPLING	25
AUDITOR STATE OF IOWA	FILING FEE	175	KEYSTONE LABORATORIES INC	WW TESTING	547.5
PLEASANTVILLE AUTO	PD TIRE REPAIR	14.15	KNIA KRLS	ADVERTISING	49
AUTOKRAFT	SKIDLOADER PARTS	117.81	KNOXVILLE HOSPITAL	SCREENING	218
BOBS CUSTOM TROPHIES	PLAQUES FOR LIGHTS	192	MARION CO DEV. COMM	TRAVEL GUIDE AD	1,000.00
BOBS CUSTOM TROPHIES	PARK PATH PLAQUES	99	MATT PARROTT & SONS CO	LASER CHECKS	218.39
BOBS CUSTOM TROPHIES	PLAQUE	36.5	MEDIACOM	TELECOMMUNICATIONS	494.93
BROWN SANITATION	RECYCLING	720	MENARDS DES MOINES	SUPPLIES	113.83
BRUENING ROCK PRODUCTS	HAYES DRIVE	758.65	METERING & TECH SVC	HYDRANT METER	5,876.55
CANON FINANCIAL SERV	COPY MACH	110.95	MID AMERICAN ENERGY	UTILITIES	3,267.99
CAPITAL ONE BANK	CONFERENCE/SUPPLIES	194.89	MIDWEST OFFICE TECH	COPY MACH	51.1
CAPITAL SANITARY	MEM HALL SUPPLIES	139	MOTOR INN OF KNOXVILLE	PD - DOOR SEALS	95.6
CARGILL, INC.	WA SALT	3,209.08	MULTIVISTA IOWA	WWTP PROJECT	526.67
CASEY'S GENERAL STORES	FUEL	508.87	MUNICIPAL SUPPLY INC	WATER SUPPLIES	132.8
CJ COOPER & ASSOCIATES	ADMIN FEE	90	NAPA AUTO PARTS	TRUCK BELT	31.15
COLLECTION SERVICES CTR	CHILD SUPPORT	223.24	NEAPOLITAN LABS LLC	WEBSITE	350
COLLECTION SERVICES CTR	CHILD SUPPORT	223.25	OSKALOOSA HERALD	PUBLICATIONS	284.53
COLLECTION SERVICES CTR	CHILD SUPPORT	223.24	TREASURER-STATE OF IA	STATE TAX	1,235.00
COLONIAL LIFE	COLONIAL AFTER	126.18	TREASURER-STATE OF IA	STATE TAX	1,211.00
COLONIAL LIFE	COLONIAL AFTER	126.18	PELLA COOPERATIVE ELECTRIC	UTILITIES	1,159.78
CRAIG FEAGINS	CELL STIPEND	20	PEOPLES BANK	NSF CHECK FEE	5.35

DANKO EMERGENCY EQUIP	SOLAR STORM SIREN	6,300.00	PEOPLES BANK	ACH FEE	24
DATA TECHNOLOGIES, INC.	SOFTWARE	3,186.18	POSTMASTER	POSTAGE	189.04
DEARBORN NATIONAL	EMPLOYEE INS	234.3	QUILL CORPORATION	CITY HALL SUPPLIES	47.51
DORSEY & WHITNEY	LEGAL SERVICES	7,170.50	QUILL CORPORATION	SUPPLIES	301.04
DOUBLE D PEST CONTROL	PEST CONTROL	85.6	RACHEL REED	MILEAGE-IMFOA	80.25
EFTPS	FED/FICA TAX	3,813.45	SAFE BUILDING COMPLIANCE	INSPECTIONS/PERMITS	226.33
EFTPS	FED/FICA TAX	3,729.64	SCREEN TECH	WRESTLING SHIRTS	577
EFTPS	FED/FICA TAX	3,759.80	SHULL & CO PC	ANNUAL AUDIT	7,000.00
FEDERAL SIGNAL CORP	STORM SIREN	14,903.00	SNYDER AND ASSOCIATES	ENGINEERING	33,234.31
G&L CLOTHING	PW BOOTS	153.83	TROY GILCHRIST	CELL STIPEND	20
GALLS, LLC	PD SUPPLIES	193.8	USA BLUE BOOK	WA SUPPLIES	111.6
GORDON MECHAM	REIMB-MH SUPPLIES	29.64	U S CELLULAR	CELL PHONES	294.82
GRAYBAR	WA PLANT LIGHTING	85.5	VERIZON	PD COMMUNICATIONS	80.21
HACH	WA SUPPLIES	177.75	DENNY VRBAN TRUCKING	HAUL SALT	619.09
HOUSE TO HOUSE	CLEANING POLICE/MUNI	517.5	WAGNER & MILLER PLUMBING	WA PARTS	16.89
MARION CO HUMANE SOC	CONTRACT	191	WELLMARK BL CR/BL SH	INS.	4,066.58
HUTCHINSON SALT COMP	ROAD SALT	3,994.28	WELLMARK BL CR/BL SH	INSURANCE	4,086.91
IA RURAL WATER ASSOC	DUES	275	WEX BANK	PD FUEL	462.12
IAMU	WA CONFERENCE	175	WEX BANK	PD FUEL	392.56
IOWA DOT	SNOW FENCE	199.52	RAY'S WINDOW CLEANING	CLEAN WINDOWS	6
IOWA ONE CALL	LOCATE NOTICES	20.7	WINTER EQUIPMENT COMP	PLOWGUARDS	550.45
IPERS	PROTECTED IPERS	4,317.06	WOODRUFF CONSTRUCTION	WWTP PAY ESTIMATE #5	93,175.01
IPERS	PROTECTED IPERS	4,266.72	TOTAL ACCOUNTS PAYABLE		229,454.78
JAMI MCLAMB	REIM SHELTER RENT GLADYS BLACK-LOST	25	PAYROLL CHECKS		28,442.13
JENKINS GARDEN MARKET	GRANT	1,000.00	**** PAID TOTAL ****		257,896.91
JORDAN FLAWS	REIMB MI	25.68	**** REPORT TOTAL ****		257,896.91

Revenue received during month of October 2017: General Fund \$140,648.36; Memorial Hall \$8,301.70; Recreation \$5,564.15; Road Use Tax \$14,627.20; Employee Benefits \$22,856.50; Local Option Sales Tax \$14,069.76; TIF \$2,257.78; Water \$27,605.23; Sewer \$40,204.95; Construction WWTP \$440,965.00; Sewer Sinking \$6,000.00; Storm Water \$2,079.35

Parks Committee last met Sept. 12, 2017, Rec Committee last met Nov. 8, 2017, Memorial Hall Committee last met Aug. 18, 2017 and 28E Committee last financial report received quarter ending June 30, 2017

New Business:

Flaws explained to the council that the Pleasantville Schools purchased 1 new basketball hoop and he recommends the council approve to purchase the 2nd one. He explained the recreation department to utilizes the gym for practices and tournaments. Motion by Hurt, seconded by Marsh to approve up to \$900 for the purchase of a new basketball hoop. All voting in favor motion carried.

Mrstik explained to the council that he recommends changing Craig Metcalf's address from a Pleasant Street address to a Linden Street address. The council questioned the tax abatement they approved at the previous council meeting. The abatement was for the Pleasant Street address. City Clerk, Rachel Reed, will call the assessor's office to see if a new application needs to be approved with a Linden Street address. Motion by Franey, seconded by Bull to approve to change the Metcalf address from 509 W Pleasant Street to 612 Linden Street. All voting in favor motion carried.

Council member Franey left the meeting at 6:00pm.

Motion by Hurt, seconded by Marsh to approve the city's annual urban renewal report. All voting in favor motion carried.

Mrstik explained to the council that there is a CAT grant the city could apply for and this grant is due by Jan. 15th. This grant allows for numerous smaller projects to be put into one larger project for grant funding. This is a 50% matching grant. Mrstik explained that this grant could be used for ball diamond lighting, trail lighting, the

bike path extension and landscaping in the park. Municipal Connections provided the city a quote for \$3,900 to complete and deliver the grant to Iowa Economic Development. The council discussed this grant as it's a newer grant that's available, they also discussed the odds of receiving the grant and the cost involved. The council didn't take any action on this.

Marsh informed the council that the city had experienced low chlorine levels therefore, North Corp flushed about 8,000 gallons of water from the hydrants. The cost of 8,000 gallons of water for North Corp is \$53.12. Motion by Marsh, seconded by Hurt to approve to adjust \$53.12 for North Corp for flushing hydrants. All voting in favor motion carried.

Carhoff explained to the council that the city is eligible to apply for a CDBG grant for the Jasper Street water main. The city needs to publish a RFP for grant writing and administration of the CDBG grant. Motion by Hurt, seconded by Marsh to approve to publish a RFP for grant writing and administration of the CDBG grant for the Jasper Street water main. All voting in favor motion carried.

Motion by Hurt, seconded by Marsh to approve planning and design loan application for the water system study and Jasper Street water main in the amount of \$36,400. All voting in favor motion carried.

Carhoff explained to the council the reason for the supplemental agreement for Jasper Street reconstruction is due to right-of-way acquisition from an additional 35 parcels. Motion by Bull, seconded by Van Ness to approve Supplemental Agreement No. 1 from Snyder & Associates for Jasper Street reconstruction in the amount of \$37,300. All voting in favor motion carried.

Carhoff explained that the deadline for the Water Quality Initiative Pre-application for funding assistance for Shadle Park Improvements project is Dec. 8th. Motion by Hurt, seconded by Bull to approve the submission of the Water Quality Initiative Pre-application for Shadle Park Improvements project. All voting in favor motion carried.

Motion by Hurt, seconded by Bull to approve pay estimate #6 to Woodruff Construction in the amount of \$415,982.58 for WWTP improvements. All voting in favor motion carried.

Council member Marsh had several questions regarding the updated employee handbook. Council members Bull and Marsh and Mayor Moore will meet before the next meeting to go over some of the proposed changes to the employee handbook.

Motion by Hurt, seconded by Marsh to approve the FY2017 Annual Financial Report. All voting in favor motion carried.

Van Ness explained to the council that the fire department has a controlled burn at 112 E Jackson St. scheduled for Dec. 2nd for training. Motion by Marsh, seconded by Bull to approve the controlled burn at 112 E Jackson St. All voting in favor motion carried.

The council discussed the proposed agreement with Snyder & Associates for the conceptual layout of the Stubbs property on Jasper St. There is a potential developer for this property and the property owner would like a conceptual layout. The council would like Mrstik to meet with Mr. Stubbs to discuss a cost share for the conceptual layout.

Council member Van Ness discussed with the council about uniformity of the downtown store/building fronts and street scape projects. They agreed to have a committee with the chamber and council members Van Ness and Bull to work on this issue.

Mrstik discussed with the council a possible agreement with SpringView Development to help cover the cost of the land purchased for the development. It was discussed that the city would cover \$52,250. Mrstik recommended the council agree to pay this over a 5-year time frame at \$10,450 per year from the local option sales tax fund. The council agreed to this and would like a written agreement provided at the next council meeting.

Old Business:

The storm water plan was tabled.

Carhoff gave the council a brief update on the Jasper Street project. He explained bidding time frame is set for Nov. 2018 which allows time for grant processes to occur.

Carhoff explained to the council there is a meeting scheduled with the DNR for Nov. 21st to review the conceptual plan for the SRF funded project. Final plans will be done in January and the bidding is planned for February with construction to potentially begin mid to late April.

Motion by Marsh, seconded by Van Ness to adjourn the meeting. All voting in favor motion carried.

Mayor, Bill Moore

Attest: Rachel Reed, City Clerk