

Pleasantville Special City Council Meeting

January 16, 2024, at 5:30pm

Mayor Kody Jurgens opened the meeting with council members Aaron Hurt, Rachel Lopez, Jon Koehn, Kyle Patterson, and Jordan Van Ness present.

Mayor Jurgens opened the public hearing for the FY 2024 budget amendment. Reed explained the reasons for the budget amendment; added revenue to other financing sources and expense amounts to business type/enterprise for the State St. watermain project, added revenue and expense amounts for the library for the state funding they received, added expense amount for debt service for the interest payment for the 2023 GO Bonds, added expense amounts to general government for legal fees and MLA academy, added expense amount to public safety for the water bill for the fire department, moved \$150,000 from the LOST miscellaneous expense line item to the LOST transfers out line item to transfer in to the pond project fund, moved \$19,835 from the TIF revenue fund to the TIF-LMI transfers in fund, removed \$2,287,075 from the other financing sources because we received our GO Bonds for the Adkins Development in FY 2023, and added \$77,500 to other financing sources for the sponsored project money for the pond project. With no further questions or comments, council member Van Ness made a motion to close the public hearing. Seconded by Patterson, all voting in favor motion carried.

Mayor Jurgens gave thanks to the public works employees for their hard work during the snowstorms. He also welcomed back council member Aaron Hurt.

Public Works Director, Shawn Breazeale, informed the council that he worked with SCISWA on the date for city wide clean up. That date is scheduled for June 29th. Breazeale also informed the council that we have a plow truck down and it will be a few weeks before it is back in service.

Parks and Rec Director, Jordan Flaws, informed the council that little league registration is now open and will close Feb. 5th. He also informed them that this weekend will be the last weekend for basketball tournaments.

Police Chief/City Administrator, Joe Mrstik, informed the council that Officer Lawler is half-way through EMT School. He also explained that the Pleasantville School has reached out to the city regarding a shared position for a School Resource Officer. Mrstik informed the council that he will be sending out an email to the Economic Development Committee to get a meeting scheduled. He also briefed the council about the speed cameras. He will keep the council updated as there is pending legislation at this time.

Susan Tinder asked about an update for transferring the deed to Old East Elementary School building to the developer. City Clerk, Rachel Reed, explained that the council approved the resolution at the Dec. council meeting. The deed can be recorded after 30 days of council approval, it can be recorded after Jan. 20th.

Breazeale explained that his water loss percentage is higher than normal, if there is leak it has not surfaced yet.

Mayor Jurgens questioned a bill from Snyder & Associates. Engineer, Jordan Stoermer, explained that it was for work for the development on S. Columbus St. and the Pond Project. Stoermer will send a letter of explanation.

Motion by Van Ness, seconded by Koehn to approve the consent agenda as follows; approval of previous council meeting minutes, approval of December 2023 financial reports, approval of water consumption report for December 2023, approval of employee comp time, approval of Police Report, and approval of the following bills: All voting in favor, motion carried.

VENDOR	REFERENCE	AMOUNT	VENDOR	REFERENCE	AMOUNT
AARON HURT	MLA CLASSES	220	MID AMERICAN ENERGY	UTILITIES	4,717.16
ACCESS SYSTEMS INC	COPIER	183.85	JOE MRSTIK	RECORD EASEMENT	22
ADVANTAGE ADMINISTRATORS, INC	INSURANCE ADMINS	42	NAPA AUTO PARTS	BAT/OIL/BR PAD	663.63
BAKER & TAYLOR	BOOKS	485.16	NEAPOLITAN LABS LLC	WEBSITE RENEWAL	500
BANLEACO	LED LIGHTING	297.11	NORTHCOTE MEATS INC.	CONCESSIONS	949.59
BLACK OAK PUMPING	SLUDGE REMOVAL	13,860.00	NORTHCOTE MEATS INC.	CONCESSIONS FOOD	707.03
BROWN SANITATION	RECYCLING	810	NORTHCOTE MEATS INC.	CONCESSIONS FOOD	462.08
CAPITAL ONE	BB/NTRY/BENCHES	6,089.36	ON TRACK CONSTRUCTION LLC	PAY APP 14	112,974.32
CASEY'S BUSINESS MASTERCARD	GAS/SUPPLIES	2,500.95	TREASURER-STATE OF IA	STATE TAX	770.24
CELESTE CRAFTY CORNER	LIB/PD/CH CLEANING	350	TREASURER-STATE OF IA	STATE TAX	16.26
CELESTE CRAFTY CORNER	CLEANING	375	PELLA COOPERATIVE ELECTRIC	6108156371	1,959.10
CITY OF PLEASANTVILLE	WATER-UTILITY BILLS	347.03	PEOPLES BANK	ACH FEE	10
CITY OF PLEASANTVILLE	WATER UTILITIES	292.82	PITNEY BOWES	MACHINE LEASE	81.27
COLONIAL LIFE	COLONIAL PRETAX	35.09	PITNEY BOWES INC	INK	127.8
COLONIAL LIFE	COLONIAL AFTER	35.09	PITNEY BOWES INC	POSTAGE	100
COLTON METCALF	RING FOR CHR TREE	100	PORTABLE PRO, INC.	SOCCER FIELDS	150
CONTRACTOR SOLUTIONS	COUPLER	10.91	POSTMASTER	POSTAGE	275.4
DOLLAR GENERAL-REGIONS 410526	WWTP SUPPLIES	6.6	QUILL CORPORATION	OFFICE SUPPLIES	208.52

DORSEY & WHITNEY LLP	LEGAL FEES	1,067.00	QUILL CORPORATION	MH TP/TRASH	
EFTPS	FED/FICA TAX	5,412.27	RALLY APPRAISAL LLC	BAGS/PAPERTOWELS	312.95
EFTPS	FED/FICA TAX	176.37	SAFE BUILDING LLC	LAND APPRAISAL	1,200.00
EFTPS	FED/FICA TAX	5,560.16	SAFE BUILDING LLC	PERMITS	1,445.48
PLEASANTVILLE EMERGENCY SER	QUARTERLY PAYMENT	41,683.00	M. SHINN TRUCKING	BUILDING PERM	891.65
FARM & HOME	SUPPLIES	64.95	SNYDER AND ASSOCIATES	SOFTENER SALT	714
FARM & HOME	HITCH PINS/FILTER	56.68	SNYDER AND ASSOCIATES	ENGINEERING	28,324.04
FORBES OFFICE SOLUTIONS	LIBRARY COPY MACH	108.08	STOREY KENWORTHY	ENGINEERING 2023	2,904.50
GALLS, LLC	POLO SHIRTS/BELT	134.96	STUYVESANT,STRONG,KRAPFL	UTILITY BILLS	1,352.87
HACH	TESTING SUPPLIES	396.54	TROY GILCHRIST	LEGAL FEES	1,622.25
HACH	TESTING SUPPLIES	171.52	TROY GILCHRIST	CELL STIPEND	20
HAWKINS INC	SUPPLIES	702.64	TYLER FLESHER	CELL STIPEND	20
MARION COUNTY HUMANE SOCIETY	ANIMAL CONTROL	417.5	TYLER FLESHER	CELL STIPEND	20
MARION COUNTY HUMANE SOCIETY	ANIMAL CONTROL	417.5	UMB BANK TRUST	GO BOND AGENT	300
I & S GROUP, INC	WATER MAIN	4,558.16	US AUTOFORCE	F450 REAR TIRES	573.76
I & S GROUP, INC	WATER MAIN PROJECT	693.75	USA BLUE BOOK	WW SAMPLER PARTS	906.29
IOWA STATE DEPT OF REV	WA EXCISE	1,388.29	U S CELLULAR	TELEPHONE/INTERNE	260.23
IOWA STATE DEPT OF REV	SALES TAX	461.86	VANDERPOOL CONSTRUCTION	ENGINEERING	143,249.47
IPERS	PROTECTED IPERS	3,497.94	VERIZON	COMMUNICATIONS	120.05
IPERS	IPERS	148.74	VSP	VISION INSURANCE	185.55
JAY FLAWS	REF	270	W L CONSTRUCTION SUPPLY	BLADE FOR SAW	722.14
JAY FLAWS	REF	540	WAGNER & MILLER PLUMBING	MH TOILET	193.02
JEREMY FLAWS	REF	270	WAGNER & MILLER PLUMBING	PD FURNACE	685.44
JIM FLAWS	REF	540	WELLMARK BL CR/BL SH	GROUP INSURANCE	10,870.50
JOELLEN GLICK	CHRISTMAS CRAFTS	68.73	Accounts Payable Total		422,719.16
JONATHON FLAWS	REF	270		Refund Checks Total	
JONATHON FLAWS	REF	270	Payroll Checks		33,408.43
JORDAN FLAWS	REIMB CON/MILEAGE	85.9	***** REPORT TOTAL *****		456,127.59
JORDAN FLAWS	REIMB CONCESSIONS	319.81	GENERAL		82,051.61
JOSH FLAWS	REF	270	MEMORIAL HALL		2,216.47
JULIE COWDEN	REIMB SIGN/KEYS	64.1	RECREATION		9,505.58
KARL EMERGENCY VEHICLES	TRAIL MOUNT	491.14	ROAD USE TAX		11,052.83
LARRY FLAWS	REF	270	EMPLOYEE BENEFITS		8,880.57
MADISON NATIONAL LIFE INS	LIFE INS	464.99	LOCAL OPTION SALES TAX		1,200.00
MARION COUNTY AUDITOR	ELECTION	1,120.79	DEBT SERVICE		300
MARION COUNTY EXPRESS	LEGAL PUBLICATIONS	380.53	CAPITAL PROJ-PARK PROJECT		3,700.68
MASON SCHEVE	REF	160	CAPITAL PROJ-ADKINS DEVEL		168,690.51
MEDIACOM	PH/INTERNET	343.68	CAPITAL PROJ-TREES		1,372.00
MEDIACOM	PH/INTERNET	495.39	CAP PROJ-WA QUALITY PROJ		3,950.00
MENARDS ALTOONA	SUPPLIES	34.64	WATER		15,678.71
MENARDS DES MOINES	SOAP/MH TOILET	186.49	WATER-STATE ST WA MAIN		118,226.23
MICROBAC LAORATORIES INC	WW TESTING	637	SEWER		29,250.38
MICROBAC LAORATORIES INC	WW TESTING	388.5	CONSTRUCTION WWTP		22
MID AMERICAN ENERGY	BALL FIELDS	10	STORM WATER		30.02
			TOTAL FUNDS		456,127.59

Revenue received during month of December 2023: General Fund \$13,432.82; Memorial Hall \$1,286.11; Recreation \$4,895; Road Use Tax \$20,186.30; Employee Benefits \$4,552.54; Local Option Sales Tax \$23,404.92; TIF \$1,693.69; Debt Service \$5,507; Water \$33,840.17; State St. Water Main \$39,684.01; Water Sinking \$13,262.99; Sewer \$40,666.72; Sewer Sinking \$28,102.40; Storm Water \$2,209.01

New Business:

Keith Davis and Austin Geery with Marion County Rural Water discussed the rural water watermain located on the Adkins Development. The main issue with the location of the line is the grading that will need to be done for the lots on the development property. The line does not affect the city's portion of the project, as the city's portion is all right-of-way construction. The council discussed with Davis and Geery some viable solutions. The council agrees that a meeting should be scheduled with MCRW, the city, and Adkins within the coming weeks.

Stoermer informed the council that Des Moines Dirt Worx stated the Pond Project in Dec. The clearing and grubbing work is complete, and they have started draining the pond. At this point, the weather has stopped the project until early Spring. Council Member Hurt asked what percentage of the project is completed. Stoermer explained about 10%.

Motion by Hurt, seconded by Lopez to approve pay app #1 to Des Moines Dirt Worx for the Shadle Park Pond Project in the amount of #33,680.25. All voting in favor motion carried.

Reed explained that the next two items on the agenda are to update our agreements with DOT for the Trail Extension with the new Mayor information.

Motion by Patterson, seconded by Lopez to approve Standard Title VI/Non-Discrimination Assurances. All voting in favor motion carried.

Motion by Patterson, seconded by Hurt to approve Title VI Non-Discrimination Agreement with the IA DOT. All voting in favor motion carried.

Motion by Patterson, seconded by Hurt to approve Resolution 24-01, approving the IA DOT Federal Aid Agreement for the Trail Extension. All voting in favor motion carried.

Hurt discussed with the council the advantage of the city updating the CIP and Comp Plans. Hurt would like to see an advisory board with members from the community. Mayor Jurgens assigned Council Member Hurt and Lopez to the sub-committee. Going forward the sub-committee will meet with department heads and an advisory committee. Lopez explained that she will push out a survey monkey to the community.

Hurt discussed the DNR report that was included in the consent agenda at the last meeting. Breazeale explained that the city started on an I&I program several years ago. He feels a lot of the I&I is coming from the trailer court. Breazeale explained that he believes it depends on the weather and rain events. Hurt asked how the council can assist with helping resolve the I&I issues. Breazeale would like to contact a company or a professional help with resolving the issue.

Hurt explained he had discussed with Breazeale the DNR recommendation for sludge removal in cell 3. Breazeale explained he talked with Tom Atkinson, and he explained to Breazeale that if the sludge in cell 3 is being treated it does not have to be removed. Hurt recommends we consider setting funding aside for this in the future. Breazeale expressed this should wait until a rate study is done.

Hurt expressed the city should consider re-designing the website. He would like to see a more open transparent website as it is a virtual City Hall, and he would like to start work on this soon. The council agreed to have city staff start gathering information for a new website. Hurt would like to send out an RFP once information is gathered.

Hurt explained that he had discussed with Breazeale about the future of the water plant. He would like to entertain a feasibility study be submitted to the council. Breazeale has met with Engineers, Joey Whitehouse and Tom Adkinson, about the future of the water plant and will continue to collaborate with them. Whitehouse will have a scope and fee for the next council meeting. Motion by Hurt, seconded by Koehn to table the feasibility study on the water treatment plant. All voting in favor motion carried.

Hurt explained that he discussed water drainage issues on E Monroe with the council a couple of weeks ago. Residents have had issues with standing water, and he would like to see recommendations from the Engineer to resolve the issue. Breazeale explained that area is flat, and the issue is from property owners filling in their ditches over the years. Motion by Hurt, seconded by Lopez to approve the City Engineer to look into the storm water issue at the 200 block of E Monroe and how to resolve the issue. All voting in favor motion carried.

Motion by Lopez, seconded by Hurt to approve Resolution 24-02, approving the FY 2024 budget amendment. All voting in favor motion carried.

Motion by Hurt, seconded by Koehn to approve Resolution 24-03, approving Mayor appointments. All voting in favor motion carried.

Motion by Hurt, seconded by Koehn to approve Resolution 24-04, approving the Planning & Zoning Commission. All voting in favor motion carried.

Motion by Patterson, seconded by Lopez to approve Resolution 24-05, approving the Board of Adjustment members. All voting in favor motion carried.

Motion by Hurt, seconded by Koehn to approve Resolution 24-06, designating depository and authorizing officers. All voting in favor motion carried.

Motion by Hurt, seconded by Lopez to approve Resolution 24-07, setting the time and day of the city council meetings for the 3rd Tuesday of the month at 5:30pm. All voting in favor motion carried.

Motion by Koehn, seconded by Patterson to adjourn the meeting. All voting in favor motion carried.

Mayor, Kody Jurgens

Attest: Rachel Reed, City Clerk