

Pleasantville City Council Meeting

May 18, 2020 at 5:30pm

Mayor Steve Marsh opened the meeting with council members Kody Jurgens, Carol Allen, Clinton Wallace, and Jordan Van Ness present. Council Member Jordan Kyle Patterson joined via Zoom.

Mayor Marsh opened the public hearing for CDBG for Evergreen UV Disinfection Lamp. Mayor Marsh announced the following: The need for the UV Disinfection Lamp is for the welfare of city staff along with the citizens of our community and no funds were budgeted for this item. The Evergreen UV Disinfection Lamp will be used to disinfect vehicles and offices throughout the city to prevent the spread of Covid 19 virus. The total project cost is \$4065.00. 100% of the citizens with low and moderate incomes that encounter city staff, police or fire will benefit. Based on a 2018 survey, 61.1% of the residents living in the community are of low-and-moderate income. The project activities will take place in city buildings and vehicles. The proposed project will not result in the displacement or relocation of any persons or businesses. No persons will be displaced by the proposed project. For residents with concerns or complaints regarding the project can contact City Administrator, Joe Mrstik, at (515) 848-3112. The city has set aside LMI funds for qualified citizens that are undergoing a street reconstruction project. These funds will reduce the assessment by 20% on homeowners that qualify. Currently there is not any planned or potential activities to address housing needs of low to moderate persons. With no other questions or comments Council Member Van Ness made a motion to close the public hearing, seconded by Wallace. All voting in favor motion carried.

Wallace asked how to notify departments if they see work that needs to be done. Mrstik explained there is a work order spreadsheet on one drive that all the council members have access to that they can use to report any work. Marsh explained that we have looked into a program with the software company.

Chief, Joe Mrstik, informed the council that they are continuing to do abatements by calling and sending letters during the Covid pandemic.

Public Works Director, Shawn Breazeale, informed the council he would like to start flushing hydrants the first 2 weeks in June. He also explained he would like to sell the orange International, white dump truck and batwing mower. He explained they do not use that equipment anymore.

Parks and Rec Director, Jordan Flaws, explained that he is still unsure about a little league season. He sent out a Survey to parents to see what they are comfortable with. Flaws also informed the council that he and Mrstik met with Wellmark and the city was awarded a \$15,000 Wellness Grant. Mrstik and Flaws explained their thought is to start on the pocket park on Jasper St. with possibly a basketball court. The funding will be available Dec. 31st.

Mrstik thanked Jurgens for all the work he has done on the habitat house, he also gave thanks to Wallace and the church group and all the other volunteers. The goal is to have the house done by June 1st.

Motion by Van Ness, seconded by Allen to approve the consent agenda as follows; approval of previous council meeting minutes, approval of April 2020 financial reports, approval of water consumption report for April 2020, approval of employee comp time, approval of Police Report, approval of Class B Native Wine Permit for Lakefront Living LLC and approval of the following bills: All voting in favor, motion carried.

VENDOR	REFERENCE	AMOUNT	VENDOR	REFERENCE	AMOUNT
PLEASANTVILLE AUTO	PARTS	57.63	PEOPLES BANK	NSF FEES	16.05
BRANDON PENNINGTON	REIMB FOR MOWER GAS	10	PITNEY BOWES INC	POSTAGE	107.54
BRANDON PENNINGTON	CELL STIPEND	20	POLK COUNTY SHERIFF'S OFFICE	GARNISHMENT 2	133.27
BROWN SANITATION	RECYCLING	660	POLK COUNTY SHERIFF'S OFFICE	GARNISHMENT 2	176.16
CAITLYN MERTZ	LITTLE LEAGUE REFUND	90	POSTMASTER	WA BILLS	193.9
CAPITAL ONE BANK	SUPPLIES	5,994.86	QUILL CORPORATION	OFFICE SUPPLIES	21.98
CASEY'S GENERAL STORES	FUEL	916.22	QUILL CORPORATION	TONER/PAPER	739.12
CIERRA HUTTON	REIMB SHELTER RENT	25	SAFE BUILDING COMPLIANCE	PERMITS/INSPECTIONS	1,106.68
CJ COOPER & ASSOCIATES	CLEARING HOUSE	220.9	SNYDER AND ASSOCIATES	ENGINEERING	13,455.74
COLLECTION SERVICES CTR	CASE ID 927284	499.47	STATE HYGIENIC LABORATORY	WA TESTING	236.5
COLLECTION SERVICES CTR	CASE ID 927284	499.47	TROY GILCHRIST	CELL STIPEND	20
COLONIAL LIFE	COLONIAL PRETAX	62.18	US AUTOFORCE	TIRES - POLICE	154.14
DEARBORN NATIONAL	INSURANCE	284	USA BLUE BOOK	WWTP SUPPLIES	161.96
EFTPS	FED/FICA TAX	4,241.37	VERIZON	COMMUNICATIONS	120.16

EFTPS	FED/FICA TAX	4,139.30	WATCH GUARD	PD DUTY BELTS	75.6
ELITE PEST CONTROL	PEST CONTROL	123.05	WOODRUFF CONSTRUCTION	WWTP PAY AP NO. 24	39,873.27
HACH	WW TESTING SUPPLIES	304.27	Accounts Payable Total		532,017.76
HOUSE 2 HOUSE	CLEANING	90	Payroll Checks		22,924.70
IOWA CIVIL CONTRACTING	PAY AP NO. 9	441,176.59	***** REPORT TOTAL *****		554,942.46
IOWA STATE DEPT OF REV	sale tax	364	GENERAL		22,977.84
IPERS	PROTECTED IPERS	5,436.24	MEMORIAL HALL		440.38
KEYSTONE LABORATORIES	WW TESTING	731.58	RECREATION		3,663.88
KNOXVILLE JOURNAL	PUBLICATIONS	491.96	ROAD USE TAX		7,735.28
MARION COUNTY SHERIFF	GARNISHMENT	63.2	EMPLOYEE BENEFITS		205.9
MARTIN MARIETTA	ROCK FOR HAYS DRIVE	632.61	CAPITAL PROJ-PARK PROJECT		5,366.00
MEDIACOM	TELECOMMUNICATIONS	529.74	JASPER ST RECONSTRUCTION		251,579.44
MID AMERICAN ENERGY	UTILITIES	3,392.89	WATER		10,031.67
MIDWEST OFFICE TECH	COPY MACH	42.12	WATER-JASPER ST WA MAIN		101,611.19
MUNICIPAL SUPPLY INC	WATER SUPPLIES	698.8	SEWER		11,194.29
NAPA AUTO PARTS	BATTERY/OIL/HYDRAULIC	280.4	CONSTRUCTION WWTP		39,873.27
TREASURER-STATE OF IA	STATE TAXES	1,397.00	STORM WATER		52
PELLA COOP ELECTRIC	UTILITIES	1,950.84	STORM WA-JASPER ST ST WA		100,211.32
			TOTAL FUNDS		554,942.46

Revenue received during month of April 2020: General Fund \$140,342.75; Memorial Hall \$8060.62; Road Use Tax \$19,903.53; Employee Benefits \$30,906.98; Local Option Sales Tax \$13,300.04; TIF \$26,598; Debt Service \$33,706.38; Capital Project-Shelter House \$900; Jasper St. Reconstruction \$7,170.51; Water \$30,563.28; Water Reserve \$1,853.09; Sewer \$49,615.55; Sewer Sinking \$26,569.87; Storm Water \$2,242.49

New Business:

Mrstik explained that council members Allen, Patterson and himself met with Jason and Tami Bingham about the contract for the use of the Memorial Hall and the monthly fee. He explained that they agreed to recommend the following terms: tenant will agree to pay a monthly fee of \$200.00 annual, not to exceed 5% each renewal for a two-year term ending June 1st, 2022. Usage will remain the same and tenant has access to upper and lower level if not rented by another party. The city shall provide a monthly rental schedule to the tenant. Should the building be needed the city will make every effort to provide 7 days' notice of the change to the tenant. No changes in the current cleaning requirements. Tenant will continue to keep the area as clean as possible and pick-up afterwards. The city is currently working on having WIFI and the tenant will have access to this while using the building. The city will revise the rental contract for tenants to be out no later than 10:00 am the following day should there be a need to clean-up after a nighttime event such as a wedding or birthday party. Motion by Van Ness, seconded by Allen to approve the renewal of the Memorial Hall contract with Tami Bingham with the terms listed above. All voting in favor motion carried.

Marsh explained to the council that for the Library to continue to get state funding and programs after July 1st the city would need to pass an ordinance approving the Webb Shadle Library as a public library. He explained that the meetings with Ron Danks and the Library Board Members have been going well. Wallace asked how the city would fund the library once their funding runs out. Marsh explained he has been doing research and has found that a lot of libraries have a trust that help fund them. Marsh explained the council will need to discuss whether to levy for library funding and if so, it will need to go on the ballot at the November election for the citizens to vote on. Motion by Van Ness, seconded by Wallace to approve Ordinance 2004, an Ordinance amending the Code of Ordinances by inserting a new Chapter 24, Library Board of Trustees. All voting in favor motion carried.

Motion by Wallace, seconded by Jurgens to waive the 2nd and 3rd readings for Ordinance 2004, an Ordinance amending the Code of Ordinances by inserting a new Chapter 24, Library Board of Trustees. All voting in favor motion carried.

Mrstik explained that Charles Smith is wanting to build a hoop building for salt storage with concrete blocks on the sides. Engineer, Jordan Stoermer, explained that their property borders the railroad property and there are no setbacks up against railroad property. He explained he has reviewed the site plan and there are no problems with setbacks or water drainage issues. The height and size fit within the M-1 guidelines. Motion by Wallace, seconded by Allen to approve the salt storage hoop building for Charles Smith with Smith's Fertilizer and Grain. All voting in favor motion carried.

Mrstik recommended the council approve a free month of pet licensing. He explained the police officers can drop off applications to citizens that need them and waive the fee if they register in the month of June. Motion by Van Ness, seconded by Wallace to approve a free year of pet license if they register in the month of June. All voting in favor motion carried.

City Attorney, John Judisch, explained that he is going back to be a prosecuting attorney for Warren County June 1st, he thanked the council for their time with him. He explained that Bob Stuyvesant would take over as the City Attorney. Bob is currently the attorney for Knoxville and Carlisle, and he attends their council meetings which are also held on Mondays so there would be a conflict if we needed him to attend our meetings. Mrstik informed the council that he has reached out to another city attorney and is waiting to hear back from him. Mayor Marsh feels it would be an easy transition to appoint Bob Stuyvesant for now and if the council would like we could continue to look for another city attorney. Motion by Van Ness, seconded by Wallace to approve Resolution 20-12, appointing Bob Stuyvesant as the City Attorney. All voting in favor motion carried.

The council discussed changing the council meetings from Monday to Tuesday. Motion by Allen, seconded by Van Ness to approve Resolution 20-13, setting the City Council meetings for the 3rd Tuesday of each month at 5:30pm. All voting in favor motion carried.

Stoermer explained the pay app for Iowa Civil Contracting is for the work completed the last 2 months. They have worked on driveways, storm sewer and the water main, they are now working on grading. He explained the contractor has exhausted the amount of working days. They have been on site every day they could physically be on site. Stoermer recommends the council allow the extra 30 days to complete the road. Marsh explained there were things out of the contractors control due to utilities, Stoermer explained that was about 1½ waiting for the utility companies. Motion by Van Ness, seconded by Allen to approve pay app no. 9 to Iowa Civil Contracting in the amount of \$441,176.59. All voting in favor motion carried.

Stoermer explained the pay app no. 24 is for Woodruff completing work at the WWTP the last couple months, he explained there are a couple outstanding items that have not been completed yet. We are getting close to start the 30-day performance. Motion by Wallace, seconded by Van Ness to approve pay app no. 24 to Woodruff Construction in the amount of \$39,873.27. All voting in favor motion carried.

Mrstik explained the Knoxville Journal Express has merged with the Oskaloosa Herald. The city could use the Oskaloosa Herald as the official newspaper however, the Carlisle Citizen is closer to Pleasantville and has general circulation within the city. City Clerk, Rachel Reed, contacted the Carlisle Citizen to inquire about appointing them as the official newspaper and they are more than willing to accept the city's publications. Motion by Van Ness, seconded by Wallace to approve Resolution 20-14, appointing the Carlisle Citizen as the official newspaper for the city. All voting in favor motion carried.

Old Business

Stoermer informed the council that they have been discussing with property owners about retaining walls along Jasper St. Some property owners would like to have a retaining wall, and some do not want the retaining wall. There might be a change order if there is increased cost for the retaining walls. The council asked if the city will be responsible for maintaining the retaining walls. Stoermer explained that the property owner will be responsible for maintaining it after 5 years.

Motion by Jurgens, seconded by Wallace to adjourn the meeting. All voting in favor motion carried.

Mayor Steve Marsh

Attest: Rachel Reed, City Clerk