

# Pleasantville City Council Meeting

## November 16, at 5:30pm

Mayor Marsh opened the public hearing with Council Members Kody Jurgens, Rachel Lopez, Clinton Wallace, Kyle Patterson and Jordan Van Ness present. The public hearing is to review an application for a State Revolving Fund (SRF) loan and to make available to the public the contents of an environmental information document and the City's project plan. City Clerk, Rachel Reed, informed the mayor and council that the environmental information document has been posted at City Hall for the public to view. Judy Moon asked what project the environmental review was for. Mayor Marsh informed her that it is for the State St. water main project. With no other questions or comments Council Member Patters made a motion to close the public hearing, seconded by Lopez. All voting in favor motion carried.

Mayor Marsh gave thanks to the public works employees for their quick response and repair to the water main break at the end of Oct.

Police Chief/City Administrator, Joe Mrstik, gave the council a brief update on the RISE grant application process. He informed them that the concrete is done at the new Jasper Street Park for the basketball court. The Betterment Committee has grant funding for improvements and new equipment for the park as well.

Public Works Director, Shawn Breazeale, informed the council that the wells at the water plant are due to be pulled for maintenance. He explained that the plan is to start with the small one first after Thanksgiving and they will plan to pull the big one in the spring.

Parks and Rec Director, Jordan Flaws, informed the council that basketball and wrestling started a couple weeks ago. He had his second basketball tournament last weekend and has 14 more scheduled. The wrestling tournament is scheduled for Sunday Jan. 16<sup>th</sup>. He also informed them that the goal setter for the new basketball court have arrived.

City Clerk, Rachel Reed, informed the council that she provided them a copy of the annual financial report in their council packets.

Motion by Van Ness, seconded by Patterson to approve the consent agenda as follows; approval of previous council meeting minutes, approval of October 2021 financial reports, approval of water consumption report for October 2021, approval of employee comp time, approval of Police Report and approval of the following bills: All voting in favor, motion carried.

VENDOR	REFERENCE	AMOUNT	VENDOR	REFERENCE	AMOUNT
A TEAM APPAREL	BASKETBALL JERSEY	1,251.00	MENARDS DES MOINES	SUPPLIES	68.35
ACCURATE HYDRAULICS	REPAIR PLOW	640	MID AMERICAN ENERGY	UTILITIES	3,759.34
ADVANTAGE ADMINISTRATORS	INSURANCE ADMIN	47.25	MIDWEST OFFICE TECH	COPY MACHINE	77.14
AUTOMATIC SYSTEMS CO.	WWTP	6,252.29	MUNICIPAL SUPPLY INC	SUPPLIES	1,353.32
BANLEACO	LED LIGHTING	326.82	MYERS INSURANCE	NEW TAHOE	140
BARCO MUNICIPAL PRODUCTS	NO PARKING SIGNS	266.97	NORTHCOTE MEATS INC.	CONCESSIONS	505.59
BOBS CUSTOM TROPHIES, INC	MEDALS	670	NORTHCOTE MEATS INC.	CONCESSIONS	347.08
BOOT BARN, INC	PW BOOTS	197.94	TREASURER-STATE OF IA	STATE TAX	1,524.00
BROWN SANITATION	RECYCLING	835	PELLA COOP ELECTRIC	UTILITIES	1,095.73
CANON FINANCIAL SERVICES	COPY MACHINE	127.68	PEOPLES BANK	PETTY CASH	875
CITY OF PLEASANT HILL	PD TASER	400	PEOPLES BANK	NSF FEE	5.35
CJ COOPER & ASSOCIATES INC	TESTING	35	PITNEY BOWES INC	POSTAGE	202.35
CLARK CONSTRUCTION INC	BB COURT	9,900.00	PORTABLE PRO, INC.	PORTABLE TOILETS	95
COLE OSTERHAUS	BB REF	120	POSTMASTER	11/2021 WA BILLS	225.6
COLONIAL LIFE	COLONIAL PRETAX	62.18	PROPET DISTRIBUTORS INC.	DOGIPOB BAGS	199.65
CONTINENTAL RESEARCH CORP	SUPPLIES	261.84	RACHEL REED	REIMB MILEAGE	84
EDWARD & KIMBERLY FERRIER	JASPER ST ASSESS	891.53	RAMAEKER ENTERPRISES	YOUTH JERZEES	8.5
EFTPS	FED/FICA TAX	4,734.80	RAMAEKER ENTERPRISES	SINGLET/SHIRTS	768.5
EFTPS	FED/FICA TAX	4,599.14	RANDY LORE	BB REF	270
ELITE PEST CONTROL	PEST CONTROL	40	RSTCH ENTERPRISES, INC	JASPER ST ASSESS	445.44
PLEASANTVILLE EMS	AED SERVICE	159	IRWA	DUES	275
FAREWAY FOOD STORES	CONCESSIONS	27.47	SAFE BUILDING LLC	PERMITS	5,040.47
FORBES OFFICE SOLUTIONS	LIBRARY COPY	0.9	SCOTT HOLT	TOURN FEES	350
GALLS, LLC	POLICE SUPPLIES	32.87	SHARON SPAUR	MH SUPPLIES	19.13
GRAINGER	WWTP SUPPLIES	65.7	SNYDER AND ASSOCIATES	ENGINEERING	6,019.64
GRAINGER	WATER SUPPLIES	158.04	STACK PAY TRANSFER	REC ONLINE REG	70
GREENFIELD LIONS CLUB	TOURNAMENT FEES	100	THE CARLISLE CITIZEN	PUBLICATIONS	490.82

GWORCS	LICENSE/SOFTWARE	4,637.83	THE DES MOINES REGISTER	SUBSCRIPTION	141.74
MARION CO HUMANE SOCIETY	CONTRACT	417.5	TRAVIS SMITH	B-BALL REF	210
IA DEPT OF REVENUE	SALES TAX	457	TROY GILCHRIST	CELL STIPEND	20
IOWA ONE CALL	LOCATE NOTICES	25.6	TYLER FLESHER	CELL STIPEND	20
IPERS	PROTECTED IPERS	6,037.68	Accounts Payable Total		73,602.62
JAMES FLAWS	B-BALL REF	210	Payroll Checks		27,832.47
JEREMY FLAWS	B-BALL REF	210	*** REPORT TOTAL ***		101,435.09
JEREMY FLAWS	BB REF	150	GENERAL		34,458.23
JIM FLAWS	BB REF	270	MEMORIAL HALL		586.93
JORDAN FLAWS	SUPPLIES	35.5	RECREATION		10,589.08
JORDAN FLAWS	MILEAGE/SUPPLIES	105.51	ROAD USE TAX		8,713.40
JOSH FLAWS	B-BALL REF	210	EMPLOYEE BENEFITS		270.37
JOSH FLAWS	BB REF	270	CAPITAL PROJ-PARK PROJ		10,111.74
KEYSTONE LABORATORIES INC	TESTING	495	JASPER ST RECONST		1,336.97
LAW ENFORCEMENT SYSTEMS	MANAGEMENT FILE	66	WATER		13,103.35
MADISON NATIONAL LIFE INS	LIFE INS.	355.17	SEWER		18,850.38
MARTIN MARIETTA MATERIALS	ROCK-HAYES DRIVE	763.93	CONSTRUCTION WWTP		3,394.64
MATT PARROTT & SONS CO	BILLS/NOTICES	963.57	STORM WATER		20
MEDIACOM	PHONE/INTERNET	833.65	TOTAL FUNDS		101,435.09
MENARDS ALTOONA	SUPPLIES	178.52			

Revenue received during month of October 2021: General Fund \$181,534.13; Memorial Hall \$10,285.20; Recreation \$12,651.46; Road Use Tax \$18,702.74; Employee Benefits \$53,502.47; Local Option Sales Tax \$21,231.43; TIF \$20,005.80; TIF LMI Fund \$138,847.22; Debt Service \$55,707.89; Capital Project-Shelter House \$5,760.59; Jasper Street Reconstruction \$44,202.96; Water \$36,127.45; Water-Jasper St. water main \$23,193; Water Sinking \$2,138.34; Sewer \$52,555; Construction WWTP \$56,763.45; Sewer Sinking \$26,433.49; Storm Water \$2,289.68; Storm Water-Jasper St Storm Water \$6,000

#### New Business:

Reed updated the council about the parking light expenses. She informed them that additional materials have totaled to \$3230.47 and that is without the electrical expenses. These expenses will be paid from the park projects fund.

The mayor and council discussed the deputy clerk position transitioning to a full-time position. Reed explained the current deputy clerk is planning to retire soon and we will be posting to fill the position. Mayor Marsh explained this has been in the budget for two years and most cities with similar population have two full-time positions in city hall. Motion by Van Ness, seconded by Jurgens to approve the deputy clerk position become a full-time position. All voting in favor motion carried.

Motion by Van Ness, seconded by Patterson to approve the FY 21 Annual Urban Renewal Report. All voting in favor motion carried.

Mrstik informed the council that he received a quote for sidewalks at the Jasper Street Park. Reed informed the council that there is a balance of \$33,352.90 in the park projects fund. The council would like Mrstik to get another quote and approve the lower of the two quotes. Motion by Wallace, seconded by Patterson to approve up to \$17,231 for sidewalks at the new Jasper Street Park and for that to include dirt work too. All voting in favor motion carried.

Flaws informed the council that Sally Vander Linden has donated \$5,230.59 for half the cost of new windows at the park shelter house. Reed informed the council that with the Frank Jolly Endowment, the donation from Sally, and a \$530 contribution from Flaws basketball tournament, there is a balance of \$10,719.63 in the shelter house fund. Motion by Patterson, seconded by Wallace to approve the window replacement at the shelter house in the amount of \$10,461.17. All voting in favor motion carried.

Mayor Marsh explained the employee health insurance is going to increase 38%. He explained that is due to demographics, area level, and claims. He explained that we do budget for an increase, and we anticipate it going back down. Mrstik explained that our agent has completed a study and we are in line with other industries, cities, and counties with the type of insurance we provide and the cost to employees for the family plan. Marsh explained that we currently have a grandmother plan and if we change from that plan, we cannot return to it, the alternative would be Affordable Care Act plans. Motion by Wallace, seconded by Lopez to approve the insurance renewal with the 38% increase. All voting in favor motion carried.

Van Ness explained that the Fire Department received a DNR Grant for a slid in unit for a UTV for grass fires. He explained that he has been working with Van Wall on a quote for a UTV. If the Fire Department gets a loan the interest rate will be 5.99%. He explained that he spoke with Mrstik and Reed about doing a loan through the city for half the cost and paying the city back with their quarterly contribution checks over a 6-month period. The

quote for the Ranger is \$16052.27 so they would be asking for a \$8000 loan. Attorney, Bob Stuyvesant, explained that we should have a contract with the Fire Department. Van Ness explained that it would be 3 to 6 months before the Ranger would be available. Wallace explained he does not understand the necessary need for the equipment. Van Ness explained it will be used for grass fires and medical calls in locations that a vehicle cannot get to. Motion by Patterson, seconded by Jurgens to table this item. Jurgens aye, Lopez aye, Patterson aye, Van Ness aye, Wallace nay. Motion carried.

Motion by Patterson, seconded by Jurgens to set a public hearing for December 21, 2021 at 5:30pm for rezoning certain parcels of real estate from R-1 to C-1 and certain parcels of real estate from R-1 to R-2 for Stubbs Plat 1. All voting in favor motion carried. Motion by Patterson, seconded by Van Ness to set a public hearing for December 1, 2021 at 5:30pm for rezoning certain parcels of real estate from C-1 to M-1 for Adkins's property. All voting in favor motion carried.

Engineer, Jordan Stoermer, explained change order #1 for CL Carroll was tabled from the last meeting until we received a detail of labor and materials. He explained that there is about an additional \$1000 for labor to install the handrails. The material cost is \$2,200. The council discussed the change order and the additional costs and other options for the handrails. The council would like to know what was originally planned for hours for the installation. Motion by Patterson, seconded Jurgens to table change order #1 to CL Carroll. All voting in favor motion carried.

Stoermer informed the council that change order #2 to CL Carroll is for an additional breaker box for the digester because the one that is currently there is full. Patterson asked if this was checked prior to bidding the project. Stoermer explained that they did not check that. Breazeale informed the council that CL Carroll was working off a set of plans from 2017 so they were not aware of this issue. Breazeale explained that a final set of As Built plans for the WWTP was never completed and sent to us. Breazeale asked what the cost will be to Snyder and Associates for the change orders. Stoermer explained there will not be any charge for the change orders, this service is provided under the original contract. Breazeale explained he would like a set of As Built Plans for the WWTP and a larger set of plans for the digester project at the WWTP. Motion by Wallace, seconded by Van Ness to approve change order #2 to CL Carroll in the amount of \$5820. All voting in favor motion carried.

Motion by Jurgens, seconded by Patterson to approve pay app #5 to CL Carroll in the amount of \$166,725. All voting in favor motion carried.

A quote has not been received for repair of the roof at the school.

Mrstik explained to the council that Officer Veatch has violated the officer policy of procedures. The committee for the Police Department and employees have met about the violations as well. It is recommended by Mrstik and the committee to terminate Officer Veatch. Motion by Patterson, seconded by Jurgens to terminate Officer Alec Veatch. All voting in favor motion carried.

Motion by Wallace, seconded by Lopez to adjourn the meeting. All voting in favor motion carried.

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Mayor Steve Marsh

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Attest: Rachel Reed, City Clerk