

Pleasantville City Council Meeting

September 20, 2022, at 5:30pm

Mayor Brandon Pennington opened the meeting with council members Kody Jurgens, Rachel Lopez, Jon Koehn, Kyle Patterson, and Jordan Van Ness present.

Council Member Jurgens explained the school has an abundance of dirt from their stadium project. The city has taken some of the dirt to use at the Jasper Street Park. Public Works Director, Shawn Breazeale informed the council that it took them about two and half days to move the dirt they needed for the park. Jurgens said he may have it put on a future agenda as the school still has a significant amount left over.

Parks and Rec Director, Jordan Flaws, informed the council that wrestling and basketball registration is now open.

Police Chief/City Administrator, Joe Mrstik, informed the council the city was awarded the \$200,000 from the DOT for the safety grant for the Adkins Development project.

Library Director, JoEllen Glick, informed the council that Rawson Mechanical provided them with an updated quote for a new heating and cooling system. The Friends of the Library were awarded a grant from the city's LOST grants, with that grant and the grant from Prairie Meadows they are able to get the new system. They are just waiting to hear back from Rawson on an install date. JoEllen also informed the council that they have several library events scheduled.

Susan Tender explained the event at the Old East Elementary School will be held this Saturday. The event is to raise awareness and money for the building and the park.

Jennifer Funaro talked to the council about her high water/sewer bill. She explained that she had two plumbers come and test and she has no leaks. Breazeale explained that her meter is the new meter system that we are changing to. City staff provided her a data log that shows what days were her high usage days. She feels the high usage is due to the construction. The council explained the construction project hadn't started at the time of her high water and that her meter would show a reverse flow and it doesn't. Jurgens explained they could have her meter sent in to be tested and if it is 90% or more accurate then she would be responsible for the testing of the meter as well.

Mrstik informed the council that business owners have expressed interest in having a Christmas event on the square November 26th. Louis Plude informed the council that they would like to have a lighting ceremony and carriage rides. He explained that Peoples Bank has sponsored carriage rides.

Motion by Patterson, seconded by Jurgens to approve the consent agenda as follows; approval of previous council meeting minutes, approval of August 2022 financial reports, approval of water consumption report for August 2022, approval of employee comp time, approval of Police Report, and approval of the following bills: All voting in favor, motion carried.

VENDOR	REFERENCE	AMOUNT	VENDOR	REFERENCE	AMOUNT
1-DAY CDL	TRAINING	450	MID AMERICAN ENERGY	UTILITIES	5,750.90
A TEAM APPAREL	TBALL SHIRT	15	MIDWEST OFFICE TECH	COPY MACHINE	43.42
A TEAM APPAREL	SOCCER SHIRTS	633	JOE MRSTIK	REIMB-SUPPLIES	35.99
ADVANTAGE ADMINISTRATORS	INS ADMINIS	84	MUNICIPAL SUPPLY INC	SUPPLIES	1,352.00
BANLEACO	LED LIGHTING	297.11	MUNICIPAL SUPPLY INC	WHITE PAINT	128.4
BANLEACO	LED LIGHTING	297.11	NORTHCOTE MEATS INC.	CONCESSIONS	533.56
BLUE SOMBRERO	REC REGISTRATIONS	3	TREASURER-STATE OF IA	STATE TAX	1,496.00
BOOK SYSTEMS, INC.	SUBSRIPTION	1,190.00	TREASURER-STATE OF IA	STATE TAXES	1,568.00
BROWN SANITATION	RECYCLING	810	PELLA COOP ELECTRIC	UTILITIES	1,964.87
CANON FINANCIAL SERVICES	COPY MACHINE	127.68	PEOPLES BANK	PETTY CASH	79
CANON FINANCIAL SERVICES	COPY MACHINE	127.68	PEOPLES BANK	Petty Cash	250
CARGILL, INC.	WA SOFTNER SALT	4,211.37	PITNEY BOWES	POSTAGE/ MACH	81.27
CITY OF PLEASANTVILLE	WATER BILLS	277.75	PITNEY BOWES INC	INK FOR STAMPS	438.96
COLONIAL LIFE	COLONIAL PRETAX	62.18	POSTMASTER	UTILITY BILLS	249.92
COLONIAL LIFE	COLONIAL PRETAX	62.18	QUILL CORPORATION	INK	121.99
D&D AUTO BODY	WORK TRUCK	1,463.95	QUILL CORPORATION	LABEL TAPE	37.58
DOLLAR GENERAL	SUPPLIES	40.5	RAMAEKER ENTERPRISES	Youth VB shirts	481
EFTPS	FED/FICA TAX	4,602.61	ROLL-OFFS OF DES MOINES	CLEAN UP DAY	1,368.00
EFTPS	FED/FICA TAX	4,838.61	SAFE BUILDING LLC	BUILDING PERMT	168.92
EFTPS	FED/FICA TAX	4,843.13	M. SHINN TRUCKING	HAUL SOFTENER SALT	650.44
ELITE PEST CONTROL	PEST CONTROL	40	SNYDER AND ASSOCIATES	ADKINS DEVELO	82,922.00
ELITE PEST CONTROL	PEST CONTROL	115	SCISWA LANDFILL	CLEAN UP DAY	463.9

FARM & HOME	SUPPLIES	70.15	STATE LIBRARY OF IOWA	REGISTRATION	15
FERGUSON WATERWORKS	WATER METERS	12,480.86	STETSON BUILDING PROD	REBAR	193.9
FORBES OFFICE SOLUTIONS	INK	189.07	TROY GILCHRIST	CELL STIPENDS	20
GRAYBAR ELECTRIC CO	LIGHTED CITY SIGN	341.31	TYLER FLESHER	CELL STIPENDS	20
HAWKINS INC	Calcium Hydroxide	18.08	U S CELLULAR	CELL PHONES	314.4
HAWKINS INC		20	VANWALL	YARDBOSS	770.96
HOUSE 2 HOUSE - JANICE DABB	CLEANING	225	VERIZON	COMMUNICATIONS	120.05
MARION CO HUMANE SOCIETY	ANIMAL CONTROL	417.5	WAGNER & MILLER PLUMB	WA PLANT	98.38
I & S GROUP, INC	ENGINEERING	14,366.16	WELLMARK BL CR/BL SH	INSURANCE	8,987.04
IDEAL READY MIX	CONCRETE	1,365.10	Accounts Payable Total		186,534.85
IMFOA	FALL CONFERENCE	126.5	WATER	Refund Checks	381.23
IOWA LIBRARY ASSOCIATION	ILA CONFERENCE	315		Total	381.23
IOWA STATE DEPT OF REV	Sales Tax	338.65	Payroll Checks		41,723.43
IOWA STATE DEPT OF REV	Water Excise Tax	1,262.18	**** REPORT TOTAL ****		228,639.51
IPERS	IPERS	5,947.34	GENERAL		39,691.76
IPERS	PROTECTED IPERS	6,173.73	MEMORIAL HALL		1,423.36
IVAN MCCORMICK	post hole digger	225	RECREATION		8,224.36
JOELLEN GLICK	LABELS	30.39	ROAD USE TAX		13,509.15
JORDAN FLAWS	MILEAGE	28.32	EMPLOYEE BENEFITS		7,477.78
KEYSTONE LABORATORIES	WW TESTING	518.25	CAPITAL PROJ-ADKINS		82,130.00
LANO EQUIP OF NORWOOD	BOBCAT TILLER	4,950.00	EQUIPMENT		4,950.00
MADISON NATIONAL LIFE INS	LIFE/DISABILITY INS	393.9	WATER		38,533.11
MADISON NATIONAL LIFE INS	LIFE INS	393.9	WATER-STATE ST WA MAIN		14,366.16
MARION COUNTY EXPRESS	PUBLICATIONS	251.94	SEWER		18,293.39
MEDIACOM	PHONE/INTERNET	347.43	STORM WATER		40.44
MEDIACOM	PHONE/INTERNET	421.38	TOTAL FUNDS		228,639.51

Revenue received during month of August 2022: General Fund \$2,070.88; Memorial Hall \$485.00; Recreation \$2,419.88; Road Use Tax \$18,105.40; Local Option Sales Tax \$19,538.88; Cap Proj-Rescue Plan Fund \$126,795.45; Water \$34,126.86; Water-State St WA Main \$2,000; Water Sinking \$2,076.66; Sewer \$42,299.65; Construction WWTP \$75,185.85; Sewer Sinking \$28,119.83; Storm Water \$2,378.51

New Business:

Mrstik explained to the council that he received a quote from JB's Holiday Lights for lighting of two trees in the park on the square. He also received a quote from them for light pole wraps to be used for the downtown lights for \$560 for 14 light poles. Jason Bennett explained to the council that the quote for the trees on the square includes the purchase of the lights, installation, taking them down around the second week of January, store the lights and replace any bulbs that need to be replaced. The cost for the first year is \$1571 and years 2-5 would be \$800. Motion by Patterson, seconded by Koehn to approve \$1571 for installation, storage, maintenance, and tear down of lights for two trees in the city square and \$560 for 14 light pole wraps. All voting in favor motion carried.

Flaws explained to the council that Twin Cedars recently replaced their ballfield light poles and we were able to get them for \$2000. The Pleasantville School donated their old lights from their stadium project. Flaws explained that Ardent Lighting will install the poles and set the lights for \$15,250, Harvey Electric will wire a 400-amp service and run conduit for \$7000-\$8000. The ballfield light fund has a balance of \$23,500. Flaws explained that once he gets the price from MidAmerican to put in a new transformer, he will put it on the agenda for the council to approve. Flaws explained the lighting will not only benefit our little league program, but tournaments that are held there as well. Motion by Jurgens, seconded by Patterson to approve up to \$23,500 for the ballfield lighting installation. All voting in favor motion carried.

Mrstik recommended the council approve to hire Emily Lawler for the full-time police officer position. She is currently employed by the Warren County Sheriffs Department and works as a dispatcher in their communication center. She will attend a 16-week training at the ILEA in Jan. Upon completion of the academy, she will continue to complete her field training until she is released on her own. Mrstik explained that he has completed an extensive background check and she has completed the required physical and written testing required for employment. He recommended her start date be Oct. 3rd to start training before she attends the academy. Mrstik provided the council a copy of an employment contract that he recommends she enter in to with the city. This contract will be prorated for 48 months and must be paid back if she is to leave employment within that 48-month period. He explained that this contract is binding and supported by the ILEA and our city attorney has reviewed and approved this contract. Mrstik also recommended that the council hire her at \$25.28 per hour with a \$1.00 per hour wage increase after she completes that academy. Motion by Patterson, seconded by Lopez to approve to hire Emily Lawler for the full-time police officer position at \$25.28 per hour with a \$1.00 per hour

wage increase after completion of the police academy and to enter in to a 48-month employment contract between her and the city. All voting in favor motion carried.

City Clerk, Rachel Reed, informed the council that the city is in need of a new phone system. She explained that her and Mrstik have met with several companies for quotes, and it was recommended by our IT tech to look at American Business phones. Reed provided the council a quote for 6 new phones and 2 fax lines, the first month cost will be \$195.94, and the recurring charges are \$185.94. This includes the 2 phone lines and 2 fax lines. We are under a contract with Mediacom until Oct. for our current phone and fax lines for about \$160.00 per month, in October we would cancel those services, but keep our internet and the water plant auto dialer with Mediacom. This quote is for a 3-year lease for the phones and phone services. Motion by Van Ness, seconded by Koehn to approve to enter in to a 3-year lease for the new phones and telephone/fax services with American Business Phones. All voting in favor motion carried.

Breazeale informed the council that Kerry McDaniel had a water pipe break under his house and Dan Rule shut the water off for them. Breazeale confirmed with former employee, Dan Rule, that the water pipe had broke and the water didn't go in the city's wastewater system. Dan is also a current grade 2 water operator for Des Moines Water Works. Motion by Patterson, seconded by Van Ness to approve a \$327.32 sewer adjustment for Kerry McDaniel. All voting in favor motion carried.

Motion by Jurgens, seconded by Koehn to approve a tax abatement for Jim Richards at 1002 W Jasper. All voting in favor motion carried.

Motion by Patterson, seconded by Lopez to approve trick or treat night for Monday Oct. 31st from 6-8pm. All voting in favor motion carried.

Motion by Jurgens, seconded by Patterson to table the Gworks GIS software until the next meeting to see if the city is in a 3-year contract for the software or if it can be canceled.

Reed and Mrstik had several areas of the employee handbook that they discussed with the council to be reviewed and updated. The council agreed to have changes made to the handbook to review at the next meeting.

Motion by Jurgens, seconded by Patterson to approve pay request #2 to On Track Construction for the State Street Water Main project in the amount of \$322,889.80. All voting in favor motion carried.

Motion by Jurgens, seconded by Patterson to adjourn. All voting in favor motion carried.

Mayor, Brandon Pennington

Attest: Rachel Reed, City Clerk