

# Pleasantville City Council Meeting

## March 19, 2024 at 5:30pm

Mayor Kody Jurgens opened the meeting with council members Aaron Hurt, Rachel Lopez, and Jon Koehn present. Council member Kyle Patterson was absent. Council member Jordan Van Ness arrived at about 6:30pm.

Mayor Jurgens opened the public hearing on a proposal to enter into an amended sewer revenue loan and disbursement agreement. With no questions or comments, council member Hurt made a motion to close the hearing. Seconded by Lopez. All voting in favor, motion carried.

Hurt explained that he took a day and made rounds within the city to reach out to the citizens. He informed the council that he received several compliments on the public works employees and their hard work with the snow removal.

Parks and Rec Director, Jordan Flaws, informed the council that over 200 kids have signed up for little league. He has a field clean-up day scheduled for this Saturday at 10am. Little league practices will start April 1<sup>st</sup> and games will start at the end of April.

Police Chief/City Administrator, Joe Mrstik, informed the council that he met with a different company regarding speed cameras. He has gathered samples of ordinances from other cities to review. However, he recommends waiting to see if HF740 is passed.

Mrstik also informed the council that Michelle Greene has asked about the property the city owns adjacent to her property at 121 E Monroe. The lot the city owns is a small non-conforming lot and Michelle would like to have the space for an outdoor area for her Real Estate office.

City Clerk, Rachel Reed, informed the council that clean up days are scheduled for June 1<sup>st</sup>. She also informed them that there is a Board of Adjustments meeting scheduled for April 1<sup>st</sup> for variance requests from Steve Timmons for a housing development on S Columbus St. Reed also explained to the council that the State Street SRF loan was selected through an SRF program to receive loan forgiveness. The amount of the principal forgiveness will be \$369,155.

Michelle McDaniel explained to the council that she would like to hold a 5k run on May 4<sup>th</sup>. Mayor Jurgens explained that she will need to submit a route and have this an action item on the agenda for the next council meeting.

Motion by Hurt, seconded by Lopez to approve the consent agenda as follows; approval of previous council meeting minutes, approval of February 2024 financial reports, approval of water consumption report for February 2023, approval of employee comp time, approval of Police Report, and approval of the following bills: All voting in favor, motion carried.

VENDOR	REFERENCE	AMOUNT	VENDOR	REFERENCE	AMOUNT
ACCESS SYSTEMS INC	COPIER	183.85	MEDIACOM	LIB PH/INTERNET	365.21
ADVANTAGE ADMINISTRATORS, INC	INS ADMIN	42	MEDIACOM	PH/INTERNET	329.95
BAKER & TAYLOR	BOOKS	904.41	MENARDS DES MOINES	GARAGE DOORS	3,475.37
BANLEACO	LED LIGHTING	297.11	MICROBAC LAORATORIES INC	WW TESTING	816.75
BLANK PARK ZOO	MEMBERSHIP DUES	250	MID AMERICAN ENERGY	BALL FIELDS	10
BROWN SANITATION	RECYCLING	630	MID AMERICAN ENERGY	UTILITIES	4,657.30
BRUENING ROCK PRODUCTS INC	ROCK	1,239.38	MOTOROLA SOLUTIONS INC	BODY CAM YRLY FEE	2,754.00
CAPITAL ONE	TRAINING/ZOOM/HD	819.17	MUNICIPAL SUPPLY INC	REPAIR CLAMP	228.76
CELESTE CRAFTY CORNER	CH/PD/MH/LIB	537.5	TREASURER-STATE OF IA	STATE TAX	1,606.56
CITY OF PLEASANTVILLE	UTILITY WATER BILLS	347.46	PELLA COOPERATIVE ELECTRIC	6108156371	3,193.36
CJ COOPER & ASSOCIATES INC	CLEARING HOUSE PE	10	PITNEY BOWES	POSTAGE MACHINE	81.27
COLONIAL LIFE	COLONIAL PRETAX	70.18	POSTMASTER	WA BILLS POSTAGE	298.92
COWDEN SANITATION	CH/LIB SANITATION	295	QUILL CORPORATION	SUPPLIES	134.05
DES MOINES DIRT WORX, LLC	POND PROJECT	10,135.68	QUILL CORPORATION	PD TONER	263.98
DES MOINES DIRT WORX, LLC	POND PROJECT	118,962.10	SNYDER AND ASSOCIATES	POND PROJECT	7,500.00
DOLLAR GENERAL-REGIONS 410526	SUPPLIES	35	THE DES MOINES REGISTER	SUBSCRIPTION	53
EFTPS	FED/FICA TAX	5,142.80	TYLER FLESHER	CLASSES	36
EFTPS	FED/FICA TAX	118.33	VAN WALL EQUIPMENT	MOWER PARTS	209.72
EFTPS	FED/FICA TAX	5,135.06	VERIZON	COMMUNICATIONS	120.03
ELITE PEST CONTROL	CH/MH/WA DEPT	135	WAGNER & MILLER PLUMBING	TOILET INSTALL	128.17
EPIC SPORTS	TBALL HATS	770.88	WAGNER & MILLER PLUMBING	PD FURNACE	85
FARM & HOME	SUPPLIES	48.54	WAGNER & MILLER PLUMBING	AC UNIT WW PLANT	3,900.00
FERGUSON WATERWORKS	PIT ANTENNAS	373.78	WELLMARK BL CR/BL SH	INSURANCE	10,870.50
FORBES OFFICE SOLUTIONS	LIB COPY MACHINE	133.38	Accounts Payable Total		202,293.47
HACH	TESTING SUPPLIES	394.28	600	WATER	263.3
HAWKEYE TRUCK EQUIP	BOSS/VALVE	64		Refund Checks Total	263.3
HAWKINS INC	SUPPLIES	688	Payroll Checks		32,345.11
MARION COUNTY HUMANE SOCIETY	ANIMAL CONTROL	417.5	***** REPORT TOTAL *****		234,901.88
I & S GROUP, INC	ENGINEERING	235	GENERAL		30,697.70

IA DEPT OF PUBLIC SAFETY	WARRANTS SYSTEM	300	MEMORIAL HALL	2,003.45
IA DEPT OF PUBLIC SAFETY	WARRANTS SYSTEM	300	RECREATION	6,592.46
IA RURAL WATER ASSOC	MEMBERSHIP DUES	355	ROAD USE TAX	12,764.15
IOWA DISTRICT 4 LL	LL DUES	700	EMPLOYEE BENEFITS	8,683.48
IOWA STATE DEPT OF REV	WA EXCISE TAX	1,549.42	EQUIPMENT	2,754.00
IOWA STATE DEPT OF REV	SALES TAX	353.58	CAP PROJ-WA QUALITY PROJ	136,597.78
IPERS	PROTECTED IPERS	7,064.60	WATER	15,980.04
LAKEFRONT LIVING, LLC	TBALL SHIRTS	1,316.00	SEWER	18,799.01
MADISON NATIONAL LIFE INS	LIFE/DISABILITY	522.77	STORM WATER	29.81
MARION COUNTY EXPRESS	PUBLICATIONS	298.81	TOTAL FUNDS	234,901.88

Revenue received during month of February 2024: General Fund \$4,217.45; Memorial Hall \$1,384.16; Recreation \$8,745.64; Road Use Tax \$17,459.98; Employee Benefits \$786.08; Local Option Sales Tax \$28,081.66; Debt Service \$50,977.99; Capital Projects-Adkins Development \$448,678.88; Capital Project-Light Park Path \$10,000; Capital Project-Pave Sunset \$6,000; Capital Project-Pave Washington \$22,000; Equipment \$150,000; Water \$40,377.65; State St. Water Main \$4,331.35; Water Sinking \$13,262.99; Sewer \$50,287.33; Sewer Sinking \$48,102.40; Storm Water \$2,229.72

#### New Business:

Reed informed the council that Holly Rasavong has been working with the Pig Out Committee to be a vendor for the Pig Out Celebration. Her business is Lucky Wife Wine Slushies. The Pig Out Committee would like her stand to be set in front of City Hall to sell wine slushies. She is requesting an event lease agreement be signed before she applies for her liquor license. The council discussed issues with having an additional vendor sell alcohol during the event. They expressed that they would like to have one local vendor for alcohol sales for each day of the event. Halftime Bar & Grill has already been approved to have an outdoor liquor license for the event. Motion by Hurt, seconded by Lopez to deny the approval of the agreement with Lucky Wife Wine Slushies. All voting in favor motion carried.

Hurt asked if the sponsorship for the Chamber of Commerce is included in the budget. Reed informed him that it is, but in the past the city has not sponsored the Easter Egg Hunt. The city has sponsored Christmas In The Park events and a Movie In The Park event. Hurt recommends the council have all other requests go through the Local Option Sales Tax Grant Program. Motion by Lopez, seconded by Hurt to approve the Platinum Membership with the Chamber of Commerce for \$500 and all other requests go through the LOST Grant Program. All voting in favor, motion carried.

Motion by Koehn, seconded by Lopez to approve Resolution 24-11, appointing Abby Glann as a Library Board of Trustee to replace Craig Stephens with her term ending July 2027. All voting in favor, motion carried.

Motion by Hurt, seconded by Koehn to approve Resolution 24-12, authorizing and approving an amended Loan and Disbursement Agreement and providing for the issuance and securing the payment of \$1,263,317.15 Sewer Revenue Improvement and Refunding Bonds, Series 2024. All voting in favor, motion carried.

Public Works Employee, TJ Flesher, and City Clerk, Rachel Reed, informed the council that they received two quotes to replace the lawn mowers. Reed informed the council that this is a budgeted item for this fiscal year. Public works recommends the council approve the quote from Prairie Ag for the 38hp Cheetah mower with a Kawasaki engine for \$13,202 each. TJ explained they will give us a trade in allowance of \$9,000 for our mowers. He explained that Breazeale would like the council to make the decision on whether to trade in or try to sell ours on Purple Wave. Motion by Hurt, seconded by Koehn to approve the quote from Prairie Ag for the 38hp Cheetah mowers with a Kawasaki engine for \$26,404 with a trade in allowance for our mowers for \$9,000. For a total cost of \$17,404 for the new mowers. All voting in favor, motion carried.

Motion by Hurt, seconded by Lopez to approve the quote from Jeff Miller to replace the furnace and A/C units in the police station for \$9500. All voting in favor, motion carried.

The council discussed the CIP update. Motion by Hurt, seconded by Lopez to table. All voting in favor, motion carried.

Hurt asked if there have been any additional issues with the construction at the Shadle Park Pond. Flesher and Jurgens were both on site today and the construction is progressing with no issues. Mrstik explained that he has addressed concerns with the condition of the bike bath due to heavy equipment driving on it. He explained that there will be a final inspection done when the project is complete, prior to the final payment, as the contractor will be responsible for the repairs. Motion by Hurt, seconded by Koehn to approve pay app #3 to Des Moines Dirt Worx for the Shadle Park Pond Project in the amount of \$118,962.10. All voting in favor, motion carried.

Mrstik explained that the council has copies of other ordinances from surrounding communities regarding the discharge of fireworks. Some towns have a permit process for individuals to personally discharge them. Hurt explained that the State Fire Marshall's Office has established regulations on the discharge of fireworks. He believes the city is in a position to either prohibit or permit the discharge of them. The council would like

additional feedback from the community. Lopez informed the council that she will create a survey to push out to the community.

Council member Jordan Van Ness arrived at this time.

Mrstik informed the council that there is an email update from engineer Stoermer regarding the RISE/Adkins Development project. Mrstik met with Stoermer and the contractor today and discussed the remaining work that needs to be done. The contractor plans to begin work in the next couple of weeks. The lift station is scheduled to be delivered in mid-April. Reed expressed that she is concerned about the funding for the project. She explained if the city does not receive the \$600,000 contribution from Adkins by the time the project is complete then the city will be short \$545,857.39. She explained that the agreement states that Adkins is to contribute \$300,000 by August 2024 and \$300,000 by December 2024. If his contribution is not received by the time the project is complete, the city will need to work with Vanderpool to cut back on the project or find additional revenue sources to cover the cost. Mrstik said that Vanderpool is aware and said they are flexible with receiving payment. Jurgens shared concerns about running the water and sewer mains down 35<sup>th</sup> Ave, if the mains are put in and Adkin's does grade work for his residential lots, will the mains be deep enough? Mrstik explained that they will be deep enough as the sewer main will be in the middle of the road and the water main will be in the ditch. Jurgens recommends we proceed with Vanderpool as planned and advise them that there may be change order requests to reduce costs. The council would like a meeting scheduled with Mr. Adkins and Vanderpool. Mrstik will get a meeting scheduled in the next couple of weeks with Mr. Adkins, Vanderpool, city staff, the mayor, and a couple council members.

Old Business:

Hurt explained that he has prepared an RFQ to send out to companies for a website design. We can send this to local website designers and have the information presented to the council to compare. The council discussed the cost of a new website design. Reed asked if we could reach out to our current website company and review the RFQ with them first, they may be able to update our site at a lower cost. The council agreed to have Reed reach out to Neapolitan Labs for redesigning the website.

The council agreed for Mrstik to solicit realtors in the community to provide a presentation to the council on how they can market the city lot on W Pleasant St.

Hurt informed the council that he has assessed the sidewalks in town. He explained the sidewalks on Polk St. are in poor shape and he would like the city to get notices out to property owners giving them a time limit to repair or replace their sidewalks. Lopez would like the city to give the property owners an adequate amount of time. She does not feel the property owners should be faced with the expense of a new sidewalk in a short amount of time. Mayor Jurgens advised the city to assess all city owned sidewalks to make sure they comply as well. Hurt would like to have this as an action item for the next council meeting.

Flesher informed the council that Breazeale has reached out to a company to get a bid to repair the storm drain in from of Smokey Row.

Motion by Van Ness, seconded by Koehn to adjourn the meeting. All voting in favor motion carried.

---

Mayor, Kody Jurgens

---

Attest: Rachel Reed, City Clerk